

**STATE OF MICHIGAN
DEPARTMENT OF LABOR & ECONOMIC GROWTH
MICHIGAN TAX TRIBUNAL**

<Petitioner Name(s)> _____,
Petitioner(s)

v

MTT Docket No. _____

<Respondent Names(s)> _____,
Respondent(s)

PROOF OF SERVICE

<Name of person that is serving/mailling copy>, being duly sworn, deposes and says that on <date
copy served> she/he served a copy of the Petition relative to the above-captioned matter upon:

[You must supply the name and address of the following entities:]

- 1) Assessor
- 2) City Clerk or Township Supervisor/Clerk
- 3) Secretary of the local school board
- 4) County Equalization Director
- 5) County Clerk

via certified mail, return receipt requested, with proper postage affixed thereto.

<Signature of person who is serving/mailling copy>

<Print/type name of person serving/mailling copy>

**SAMPLE FORM FOR PROPERTY
PETITION PROOF OF SERVICE**